



C 16 TECHNICAL CONGRESS

C 16.1 The Technical Congress is authorised to decide upon all technical matters concerning the competitive sport in Swimming, Open Water Swimming, Diving, Water Polo, Synchronised Swimming, and Masters and shall have the power to determine the Technical Rules of FINA.

C 16.2 The Congress shall be convened every four years, preferably on the occasion of the World Championships. The Honorary Secretary shall inform the Members not later than twelve (12) months ahead of the exact date fixed for the Congress concerned. The Honorary Secretary shall send an invitation to all Members, together with all duly submitted motions and applications at least three (3) months prior to the date fixed for the meeting.

C 16.3 The Technical Congress shall consist of:

C 16.3.1 two duly appointed delegates of each affiliated Member, if the Congress is divided into separate meetings for individual disciplines. If the Congress is for the four disciplines jointly, each affiliated Member may appoint up to four delegates. Notice of the appointment of delegates, certified in writing by the Member they represent, must be lodged with the FINA Honorary Secretary prior to the commencement of the Congress. In each Technical Congress, each Member has two votes, no matter how many delegates.

C 16.3.2 all members of the Bureau without vote,

C 16.3.3 the Honorary Life President without vote,

C 16.3.4 all Honorary Members without vote, and

C 16.3.5 all members of the respective Technical Committee without vote.

C 16.4 The President of FINA shall preside at all Congress meetings, or in his absence one of the Vice-Presidents appointed by the Bureau.

C 16.5 The Technical Congress has a quorum if at least twenty (20) Members are represented.

C 16.6 At each Technical Congress the following items shall be included on the agenda:

C 16.6.1 declaration of a quorum,

C 16.6.2 proposals of changes and amendments of the Technical Rules, and

C 16.6.3 other technical business for which notice has been given.

C 16.7 Motions, applications, and proposals for alteration of or addition to the Technical Rules shall be considered only if submitted by a Member or by the Bureau. All motions, applications and proposals to be considered by the Technical Congress must reach the Honorary Secretary at least eight (8) calendar months prior to the Congress and must appear on the agenda given to the Members in accordance with C 16.2. On a motion of urgency approved by a two-thirds majority of those delegates present and voting, the Congress may deal with new proposals not appearing on the agenda.

C 16.8 Any alteration of or addition to the Technical Rules agreed upon by the Congress shall not become effective earlier than two (2) months after the decision has been made.



BL 3 - RULES OF ORDER FOR CONGRESSES

BL 3.1 The President or other person appointed pursuant to C 15.3 or C 16.4, as Chairman, regulates the course of business of the meeting and is assisted by the presidium as follows:

- a) The Executive Committee members of the FINA Bureau.
- b) The Honorary Life President.

BL 3.2 At the Congress meeting, only matters appearing on the agenda may be discussed as provided by C 15.4 or C 16.2. All discussions, proposals, recommendations, and resolutions shall be on the basis of the established rules of FINA. If such one of those proposed recommendations or resolutions is not in accordance with the established rules, it shall be automatically rejected.

BL 3.3 Motions for changes or extensions of the agenda may be proposed by accredited members of the Congress at any time up to the end of the Congress, provided they are urgent and are approved by two-thirds majority vote in favour, as provided in C 15.9 or C 16.7.

BL 3.4 Procedures

BL 3.4.1 Motions shall be dealt with according to the order of precedence as printed in the respective supplement or bulletin, providing that the proposals of the Bureau shall take precedence.

BL 3.4.2 Motions are listed by number in order of precedence number 1 having a higher priority than any greater number.

BL 3.4.3 The action proposed by the FINA Bureau shall be first announced at each motion. (Motion recommended or not recommended.)

BL 3.4.4 The main motion may be amended and the amended motion also amended (i.e. further amendment). An amendment to a motion must be voted on before the main motion as amended is brought to a vote.

BL 3.4.5 The proposals, in order of precedence, shall be discussed and voted upon, provided that such proposals are not similar in meaning and intent to those already rejected.

BL 3.4.6 Motions, except those of the Bureau, require a second before discussion can commence. The President must explicitly ask for a second to the motion. Questions on the motion, points of order, or withdrawn motions do not require a second.

BL 3.4.7 The delegate proposing the motion shall be given the privilege of speaking briefly to the motion if he wishes. He has the right of reply before a vote is taken.

BL 3.4.8 Except as provided in BL 3.4.7, delegates may speak only once to the motion. The period of speeches may be limited. If this is the case, the duration will be announced previously.



BL 3.4.9 All accredited members of the Congress, according to C 15.2 or C 16.3 have the right to ask questions during the debate on any agenda item and make comments on the method of voting. In addition, the Bureau has the right to present to the delegates, in written form, its recommendation in relation to a motion submitted pursuant to C 15.4 or C 16.2, provided always that such a submission is made not later than one hour before the beginning of the Congress.

BL 3.4.10 The President or Chairman has the flexibility and power to make any necessary decisions in order to expedite the business of the Congress in an efficient and practical manner.

BL 3.5 Voting

BL 3.5.1 Before submitting a motion to a vote, the President shall present the question concerned in concise, clear, and unequivocal terms.

BL 3.5.2 The decisions shall be made on the basis of simple majority vote of the delegates present and voting.

BL 3.5.3 The Chairman will propose for the approval of the Congress at least three scrutineers, for all votings. Their report shall be given to the Chairman or the Secretary.

BL 3.5.4 The methods of voting which may be adopted by the meeting (for and against) are

- (i) by show of hands,
- (ii) by a standing vote (Division)
- (iii) by calling the roll (Division), or
- (iv) by a secret ballot, proposed and seconded.

BL 3.5.5 If the correctness of a vote is questioned, the President or Chairman of the meeting shall decide the validity of the complaint, taking care that this correctness will not be a reopening of a motion already voted. If somebody asks to reopen the question, it shall be necessary to have two-thirds majority in favour. If not, this motion shall be rejected.

BL 3.6 Elections

If required, the election of the Bureau and officers shall be by secret ballot and in conformity with the provisions of C 17.3, C 17.4 and C 17.5. In the case of a draw for place in the ballot for the election of the Bureau, a new ballot will be taken based on the candidates involved.

BL 3.7 Revision Committee

BL 3.7.1 At all Congresses a Revision Committee shall be appointed in order to correct, improve, update, change, or amend amendments to motions suggested during the discussion of a motion or any other recommendation to the Congress made by the Bureau or proposed by the delegates for the conformity of the decisions of the Congress.



BL 3.7.2 When an amendment or a recommendation has been referred to the Revision Committee, decisions concerning the motion in question shall be adjourned, but the Congress shall continue with the agenda until the Revision Committee has reported back to the Congress.

BL 3.8 Minutes of the Meeting

BL 3.8.1 At each Congress, a full record of the minutes of the proceedings of the Congress shall be kept. The minutes must be available to all Members within a period of four (4) months following the Congress.

BL 3.8.2 If no objections arise within a period of an additional two (2) months, the minutes stand approved as circulated.

BL 3.8.3 The original draft minutes must be retained until they are finally confirmed.

BL 3.8.4 The minutes shall be published in the FINA Circular. For special reasons, the FINA Members may be informed in written form of the decisions reached before they are published in the Bulletin.